

Wrexham Public Services Board- 10th September 2020

Action Notes

	Wrexham Public Services Board 10 th September 2020			
	Present:			
	Lyndsey Rawlinson, chair (NRW) John Gallanders (AVOW) Sue Price (Coleg Cambria) Rob Smith (BCUHB) Nina Ruddle (Glyndwr) Mark Pierce (NWP) Ian Bancroft (WCBC) Karen Evans (WCBC) Sioned Rees (WG) Cllr Mark Pritchard (WCBC) Cllr Hugh Jones, deputy chair(WCBC) Michael Cantwell (WCBC) Sarah Grimley(WCBC)			
	Apologies:			
	Amanda Aldridge (DWP) Rebecca Masters (PHW)			

		Who	By	Status
	Welcome			
	LR welcomed partners to the meeting, and thanked partners for their support whilst she had been chair over the last three years. The meeting thanked Lyndsey for her leadership and hard work building Wrexham PSB as a strong, positive and focused partnership.			
	Where a decision is made, then that needs to be ratified by any of the core members of the PSB who had not been able to make the meeting, (Fire and Rescue Service, NRW, WCBC and BCUHB)			
1	Fire and Rescue Service to confirm they are happy with the decisions made in their absence.	SS	End of Sept	
	Election of chair and deputy			
	Sue Price, principal of Coleg Cambria was elected chair of the PSB, and Cllr Hugh Jones, WCBC was re-elected as deputy chair. This was an unanimous vote of the meeting			

	Who	By	Status
The meeting welcomed Sue, and thanked Hugh for his input as deputy chair and for continuing to bring his partnership skills to the PSB.			
Community Resilience recovery plan			
IB updated the meeting with the regional context for the community resilience work, which is reporting to the Regional Leadership Board, which is chaired by Cllr Mark Pritchard.			
<p>The Boards from Wrexham and Flintshire’s PSBs met in June and July, facilitated by Ken Perry from Do Well, and agreed to focus on four themes</p> <ul style="list-style-type: none"> • Children and young people, especially at key transition stages • Environment/carbon • Poverty and inequalities • Mental health <p>Over the summer, the programme management team has been working on the structure for how this will work, getting dates in diaries, sharing ideas and identifying new contacts.</p> <p>A lead and a co-lead for each theme has been agreed, and they have started to think about what their theme will cover and who could be on their team, to make this happen. The leads have met once to discuss what cross cutting issue would best integrate and align the four themes, and will meet again on Oct 8th to agree a way forward.</p> <p>The programme management team has started to meet weekly, the leads will meet as a team on a monthly basis and progress updates will be brought to the joint PSBs each quarter.</p>			
<p>In order to ensure that we are building momentum from the joint meetings in June and July, IB and MP stated that the Regional Leadership Board would need a first draft of the joint recovery plan by the end of September. Whilst the plan is joint for Wrexham and Flintshire, there will be some actions delivered jointly, some locally and some existing work carried forward from the PSB’s current programme groups.</p> <p>Each theme will need 2 or 3 key actions, initial timescales, expected outcomes and resources needed.</p> <p>The draft actions will need to be flexible enough to respond to challenge and integration as more evidence comes to light.</p>			

		Who	By	Status
	It was felt crucial that the PSB organisations clearly identify what they will deliver as a partnership, and the PSB is seen to make and promote progress			
2	The programme management team to speak with their leads to ensure that they produce their draft action plan for circulation, challenge by the leads meeting and the RLB.	MC	10/9/20	
	<p>It was agreed that Wrexham PSB would continue to meet in order to have a sovereign body to address those arising issues which are not covered through the joint recovery work with Flintshire PSB. These quarterly meetings will be shorter than previously, continue to be held online and will be important so that the effective partnership and relationships we've built up at Wrexham over the last couple of years under Lyndsey are maintained and built on, so we are ready locally whenever we are able to return to some form of normality.</p> <p>SR stated that it will be important to clearly identify the balance between recovery work and residual work, timelines and outcomes so that the PSB organisations work effectively and allocate resources.</p>			
3	Set dates for quarterly meetings of Wrexham PSB to follow the dates set for the joint PSB dates.	MC/SP	Oct 20	
	The Wrexham PSB has a handbook and terms of reference, which is reviewed annually. This will need updating to reflect changes to membership as well as the joint recovery work.			
4	Review the handbook and TOR and circulate so that partners can comment and sign it off at the next Wrexham PSB meeting.	SP/MC	Oct 20	
	SP thanked the leads of the Programme Boards for their work over the last three years, and hoped that the colleagues involved with delivery of these plans will be able to work on the joint recovery plan.			
5	Review the programme board action plans, to ensure that any residual work is picked up, and identify future work such as the next round of well-being assessments.	SP/MC/SG	Oct 20	
	It was recognised that some organisations do not support the use of Zoom from the workplace. Hopefully, partners will be able to find a solution such as phoning in, or using a personal laptop, at least in the short term.			

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6	Email Simon Smith to request Fire and Rescue Service nominate someone to attend future meetings of Wrexham PSB.	MC	11/9	C
	Annual report			
	<p>Sarah Grimley explained how this year's annual report was a bit more light touch than previously, and was produced to ensure that the PSB meets its statutory requirement to produce an annual report. It covers the period of 19/20 leading up to the joint recovery work, so next year will be able to focus on the outcomes from this work.</p> <p>HJ suggested for next year it would be a good idea to list partner organisations in the report.</p> <p>The report has been sent to FGC, WAO and WG.</p>			
7	Partners agreed to share the annual report with their Boards and promote it across their organisation.	ALL	Oct	
8	WCBC will take the report to the Council's Executive Board as part of the recovery planning update	IB	Oct	
	As required by the Future Generations Act, the chair of the PSB meets at least annually with WCBC scrutiny panel			
9	Set up a meeting between Sue Price and WCBC scrutiny	MC		
	Close			
	There was no other business to discuss. SP closed the meeting			
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